



CITY OF WARWICK
PURCHASING DIVISION
3275 POST ROAD
WARWICK, RHODE ISLAND 02886
TEL. (401) 738-2000, ext. 6240
FAX (401) 737-2364

SCOTT AVEDISIAN
MAYOR

JAMES F. MARCELLO
PURCHASING AGENT

The following notice is to appear on the City of Warwick's website Tuesday, September 8, 2009. The website address is <http://www.warwickri.gov/purchasing/bids.htm>.

**CITY OF WARWICK
BIDS REQUESTED FOR**

Bid #2010-114 High Density Polyethylene Pipe

Bid #2010-115 Precast Curbing, Curb Returns & Inlet Stones

Bid #2010-116 Motor Hydraulic & Transmission Oils

Bid #2010-117 Maintenance & Repair-Traffic Lights, Street Lights & Pole Lights

Bid #2010-118 Fire Sprinkler Systems-Inspections & Repairs

Bid #2010-119 Pump & Clean Grease Interceptors

Specifications are available in the Purchasing Division, Warwick City Hall, Monday through Friday, 8:30 AM until 4:30 PM on or after Tuesday, September 8, 2009.

Sealed bids will be received by the Purchasing Division, Warwick City Hall, 3275 Post Road, Warwick, Rhode Island 02886 up until 10:00 AM, Friday, September 18, 2009. The bids will be opened publicly commencing 10:00 AM, on the same day in the City Council Chambers, Warwick City Hall.

Awards shall be made on the basis of the lowest evaluated or responsive bid price. Please note that no bids can be accepted via email or fax.

Individuals requesting interpreter services for the hearing impaired must notify the Purchasing Division at 401-738-2000, Ext. 6241 or TDD at 401-739-9150 at least 48 hours in advance of the bid opening date.

Original Signature on File

James F. Marcello
Purchasing Agent

**CITY OF WARWICK
NOTICE TO BIDDERS**

Bid #2010-117 Maintenance & Repair-Traffic Lights, Street Lights & Pole Lights

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The opening of bids shall be in the order established by the posted agenda and the agenda shall continue uninterrupted until completion.

Once an item has been reached and any bids on that item has been opened, no other bids on that item will be accepted and any such bid shall be deemed late.

The contractor will not discriminate against any employee or applicant for employment because of physical or mental handicap for any position for which the employee or applicant is qualified and that in the event of noncompliance the City may declare the contractor in breach and take any necessary legal recourse including termination or cancellation of the contract.

A bidder filing a bid thereby certifies that no officer, agent, or employee of the City has a pecuniary interest in the bid or has participated in contract negotiations on the part of the City, that the bid is made in good faith without fraud, collusion, or connection of any kind with any other bidder for the same call for bids, and that the bidder is competing solely in his own behalf without connection with, or obligation to, any undisclosed person or firm.

All bids should be submitted with one (1) original and one (1) copy in a sealed envelope. The exterior of the envelope shall be plainly marked to include: *YOUR COMPANY NAME* and "Bid #2010-117 Maintenance & Repair-Traffic Lights, Street Lights & Pole Lights".

Bids received prior to the time of the opening will be securely kept, unopened. No responsibility will be attached to an officer or person for the premature opening of a bid not properly addressed and identified. No bids shall be accepted via facsimile or email.

Should you have any questions regarding this award, please contact Joseph Blake, Building Maintenance, 3275 Post Rd. Warwick, RI at 401-738-2000, extension 6350.

All bids should be written in ink or typed. If there is a correction with whiteout, the bidder must initial the change.

Bid surety in the form of a bank check, ***original*** bid bond or certified check in the amount of \$1,000.00 must be submitted with each bid. If a bid bond is submitted, it shall be duly executed by the bidder as principal and having as surety thereon a surety company licensed to do business in the State of Rhode Island and approved by the owner.

The successful bidder must provide the City of Warwick with an ***original*** certificate of insurance (faxes are not acceptable) naming the ***City of Warwick as the additional insured*** and so stated on the certificate with the bid name and bid number. It is the vendor's responsibility to provide the City of Warwick with an updated Certificate of Insurance upon expiration of the original certificate.

The certificate of insurance shall include the following coverage: general liability, product liability, automotive liability and Worker's Compensation.

If you received this document from our homepage or from a source other than the City of Warwick Purchasing Division, please check with our office prior to submitting your bid to ensure that you have a complete package. The Purchasing Division cannot be responsible to provide addenda if we do not have you on record as a plan holder.

The successful bidder must furnish a labor and material bond, and a performance bond in the amount of \$5,000.00.

The successful bidder will provide said insurance/bonds within ten (10) calendar days after notification of award or the City reserves the right to rescind said award.

Failure to provide adequate insurance coverage within the specified duration of time as set forth is a material breach of contract and grounds for termination of the contract.

The successful bidder must comply with all Rhode Island Labor Laws, Chapter 37-12-13, and all other applicable Local, State and Federal Laws.

Prevailing Wages will apply to this bid. Current rates may be viewed at <http://www.dlt.state.ri.us/pw>. The General Decision number is RI20080001 08/01/08 RI1.

The contractor shall keep himself informed of and comply with all laws, ordinances and regulations of the federal, state and municipal governments which may apply and be in force during the life of the contract, in any manner which may affect himself/employees or the conduct of the work or the materials used or employed in the work. Before submitting bids, prospective bidders shall examine the terms, covenants and conditions of all codes, permits and laws, which may apply. By submitting a bid, the bidder agrees to comply with all pertinent laws/regulations if awarded a contract.

Negligence on the part of the bidder in preparing the bid confers no rights for the withdrawal of the bid after it is opened.

Any deviation from the specifications must be noted in writing and attached as part of the bid. The Bidder shall indicate the item or part with the deviation and indicate how the bid will deviate from specifications.

Any bid that includes non-approved alternate brands of goods where approval is required, or exception to the specifications or contractual terms of the Invitation to Bid, may be non-responsive and may be rejected.

The contractor must carry sufficient liability insurance and agree to indemnify the city against all claims of any nature, which might arise as a result of his operations or conduct of work.

The IRS Form W-9 attached must be completed and submitted with the bid if the bidder falls under IRS requirements to file this form.

The City is exempt from the payment of the Rhode Island Sales Tax under the 1956 General Laws of the State of Rhode Island, 44-18-30, Paragraph I, as amended.

The successful bidder must comply with all Rhode Island Laws, applicable to public works projects, including, but not limited to provisions of Chapter 13 of Title 37 of the Rhode Island General Laws, pertaining to prevailing wage rates, and all other applicable local, state and federal laws.

The Purchasing Agent reserves the right to reject any and all bids, to waive any minor deviations or informalities in the bids received, and to accept the bid deemed most favorable to the interest of the City.

The City reserves the right to terminate the contract or any part of the contract in the best interests of the City, upon 30-day notice to the contractor. The City shall incur no liability for materials or services not yet ordered if it terminates in the best interests of the City. If the City terminates in the interests of the City after an order for materials or services have been placed, the contractor shall be entitled to compensation upon submission of invoices and proper proof of claim, in that proportion which its services and products were satisfactorily rendered or provided, as well as expenses necessarily incurred in the performance of work up to time of termination.

Prices to be held firm October 25, 2009 through October 24, 2010. Term contracts may be extended for up to three (3) additional terms upon mutual agreement unless otherwise stated.

No extra charges for delivery, handling or other services will be honored. All claims for damage in transit shall be the responsibility of the successful bidder. Deliveries must be made during normal working hours unless otherwise agreed upon.

All costs directly or indirectly related to the preparation of a response to this solicitation, or any presentation or communication to supplement and/or clarify any response to this Solicitation, which may be required or requested by the City of Warwick shall be the sole responsibility of and shall be borne by the respondent.

If the respondent is awarded a contract in accordance with this solicitation and the respondents bid or response and if the respondent fails or refuses to satisfy fully all of the respondents obligations thereunder, the City of Warwick shall be entitled to recover from the respondent any losses, damages or costs incurred by the City as a result of such failure or refusal.

The City reserves the right to award in part or full and to increase or decrease quantities in the best interest of the City.

Any quantity reference in the bid specifications are estimates only, and do not represent a commitment on the part of the City of Warwick to any level of billing activity. It is understood and agreed that the agreement shall cover the actual quantities ordered during the contract period.

The City reserves the right to rescind award for non-compliance to bid specifications.

The successful bidder must adhere to all City, State and Federal Laws, where applicable.

CITY OF WARWICK
SPECIFICATIONS FOR ANNUAL MAINTENANCE AND REPAIR
TRAFFIC LIGHTS, STREET LIGHTS AND POLE LIGHTS

The Department of Public Works, Highway Division, requires bid proposals for annual City traffic light, street light and pole light repair service and installation as follows:

A. Listed below are the City maintained traffic lights.

<u>LOCATION</u>	<u>TYPE</u>
1. Buttonwoods & Main Avenues	Signal
2. Child Lane & Main Avenue	Signal
3. Commonwealth Ave. & Tollgate Rd.	Signal
4. Vet. Mem. High School (West Shore Rd.)	Signal
5. Glenwood Dr. & West Shore Rd.	Signal
6. Jefferson Blvd. & Lincoln Ave.	Signal
7. Lincoln Ave. (R.R. Underpass)	Signal
8. Jefferson Blvd. & Service Ave.	Signal
9. Kenney Mfg. Co. (Jefferson Blvd.)	Ped.Crossing
10. Killey Ave. & Warwick Ave.	Ped.Crossing
11. Leviton Mfg. Co. (Jefferson Blvd.)	Ped.Crossing
12. Nausauket Rd. & Long St.	Hazard
13. Rocky Point Ave. & Warwick Neck Ave.	Hazard
14. Sparrow Point (Cowesett Rd.)	Hazard
15. St. Francis School (Jefferson Blvd.)	Hazard
16. Cowesett Rd. & Love Lane	Hazard
17. Fair St. & Bayside Ave.	Hazard
18. Potowomut Rd. at Potowomut School	Signal
19. Jefferson Blvd. at Wethersfield Commons	Light

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|--|---------------|
| 20. Fair St. at Adams St. | Hazard |
| 21. Post Rd. at Aldrich Jr. High School | Signal |
| 22. Centerville Rd. and Commonwealth Ave. | Signal |
| 23. Cowesett Rd. at St. Gregory's | Signal |
| 24. Strawberry Field Rd. at Lippitt School | Hazard |
| 25. Jefferson Blvd. 443(at Citizens Bank) | Ped. Crossing |
| 26. Jefferson Blvd. at Kilvert Street | Signal |
| 27. Sports Field Lighting and decorative street lighting at various locations city wide. | |

NUMBER OF LIGHTS MAY INCREASE OR DECREASE

B. On an as needed basis, work crew may consist of any or all of the following:

1. One (1) journeyman
2. One (1) apprentice or groundman
3. With bucket truck or
4. With pick-up truck

It is understood that some repairs may require two (2) men with a bucket truck, while other repairs may require one (1) man with a pick-up truck.

C. City reserves the right to purchase supplies and equipment as needed.

D. All work is to be done on an as needed basis, as requested by Department of Public Works.

E. Response times shall be as follows:

Emergency	---- at once
Repair	---- within 24 hours
Maintenance	---- within 24 hours

Normal hours shall be considered as 8:00 a.m. to 4:00p.m. Monday through Saturday. The City will provide police detail for traffic control as needed.

F. City will allow for consulting services after Department of Public Works approval.

G. Successful bidder must possess a valid R.I. Electrician's License, carry liability insurance and comply with all necessary Federal, State and Local Laws.

H. Bidders must provide a list of States and Municipalities that they are currently servicing or have serviced in the past including contact person's and telephone numbers.

I. PREVAILING WAGES WILL APPLY

HOURLY RATE FROM 8:00 A.M. - 4:00 P.M.

JOURNEYMAN \$_____

APPRENTICE OR GROUNDSMAN \$_____

BUCKET TRUCK OR CRANE \$_____

PICK-UP TRUCK \$_____

100' MINIMUM LIFT TRUCK FOR
FIELD DIVISION \$_____

SUPPLIES - MARK UP % FROM
RECEIPTED BILL \$_____

After Department of Public Works approval, overtime allowed at time and one-half (after 4:00p.m.).

After Department of Public Works approval, double time allowed for Sundays and Holidays.

CITY OF WARWICK

BID AND CONTRACT FORM

**TITLE OF SPECIFICATION: Bid #2010-117 Maintenance & Repair-Traffic
Lights, Street Lights & Pole Lights**

I. BID:

WHEREAS, the CITY OF WARWICK has duly asked for bids for performance of services and/or supply of goods in accordance with the above-indicated specifications.

The person or entity below does irrevocably offer to perform the services and/or furnish the goods in accordance with the specifications, which are hereby incorporated by reference in exchange for the bid price below;

This offer shall remain open and irrevocable until the CITY OF WARWICK has accepted this bid or another bid on the specifications or abandoned the project.

The bidder agrees that acceptance below by the CITY OF WARWICK shall transform the bid into a contract. This bid and contract shall be secured by Bonds, if required by the specifications.

Pricing as Submitted

THIS PAGE MUST BE SUBMITTED WITH YOUR BID

Acknowledgement of Addendum (if applicable)

Addendum Number

Signature of Bidder

COMPANY NAME: _____

COMPANY ADDRESS: _____

COMPANY ADDRESS: _____

BIDDER'S SIGNATURE: _____

BIDDER'S NAME (PRINT): _____

TITLE: _____ TEL. NO.: _____

EMAIL ADDRESS: _____ *

CONTRACT COMPLETION DATE:

(In terms of calendar days after award of bid): ____

*Please include your email address. Future bids will be emailed, unless otherwise noted.

II. AWARD AND CONTRACT:

The CITY OF WARWICK, acting as duly authorized through its Purchasing Agent/Finance Director/Mayor (delete if inapplicable), accepts the above bid and hereby enters into a contract with the above party to pay the bid price upon completion of the project or receipt of the goods unless another payment schedule is contained in the specifications. All terms of the specifications, both substantive and procedural, are made terms of this contract.

DATE: _____

BID #2010-117

PURCHASING AGENT

BIDDING PROCEDURES

QUESTIONNAIRE

TITLE OF SPECIFICATION: Bid #2010-117 Maintenance & Repair-Traffic Lights, Street Lights & Pole Lights

Kindly acknowledge receipt of bid specifications by completing this form and returning it to the Warwick Purchasing Division, 3275 Post Rd., Warwick, RI 02886.

1. Did the specifications appear to be:
Too restrictive? Yes ____ No ____
Too loosely structured? Yes ____ No ____
Explain: _____
2. Was sufficient time allowed to respond
to these specifications? Yes ____ No ____
3. Did any of the following prevent you
from bidding?
Bid surety? Yes ____ No ____
Performance and Payment Bond? Yes ____ No ____
Department of Labor Requirements?
(such as prevailing wages & benefits) Yes ____ No ____
Insurance requirements? Yes ____ No ____
4. Was your preference not to bid because
of the payment schedule of the City of
Warwick? Yes ____ No ____
5. Did your work schedule prevent you from
bidding? Yes ____ No ____
6. *Do you wish to remain on a bidder's list?* Yes ____ No ____

COMMENTS OR ADDITIONAL EXPLANATIONS TO THE ABOVE QUESTIONS:

Your response to this survey will allow the Warwick Purchasing Division to evaluate bidding procedures and make necessary revisions to assist the majority of bidders.

Thank you for your participation.

COMPANY NAME: _____ BIDDER'S NAME: _____

ADDRESS: _____

ADDRESS: _____

EMAIL ADDRESS: _____

TELE. #: _____ DATE: _____